



Western Community Unit School District #12 Remote Learning Plan



4.1.2020

Western CUSD #12 has established a Remote Learning Plan to be used during the COVID-19 Pandemic. The plan has been established cooperatively with the Western Education Association and administration to provide academic continuity for all students enrolled in Western's Early Childhood Programs through Grade 12.

Learning activities will complement the activities that would occur on a regular attendance day. Students will continue learning material that is relevant and timely to their academic progress. While it is almost impossible to replace face-to-face interaction/instruction with a teacher, these assignments/activities serve as a way to continue academic progress during this unique time.

Student Expectations

Students will be expected to complete work assigned by classroom teachers. Work will be assigned through email, online platforms (such as Google Classroom, Remind, and Schoology), and paper packets delivered by teachers.

The recommended amount of learning time for students is given below. Western is working with families to ensure manageable expectations for school work while students are working from home. Please continue to have patience with us as we work toward this balance. If your student is consistently in excess of the guidelines below, please contact your student's teacher to discuss.

| Grade Level | Instruction/Assignment/Activity Recommended Time per Day | Recommended Length of Sustained Attention* |
|---------------|--|--|
| PreK | 20 - 60 minutes | 3-5 minutes |
| Kindergarten | 30 - 90 minutes | 3-5 minutes |
| Grades 1 - 2 | 45 - 90 minutes | 5-10 minutes |
| Grades 3 - 5 | 60 - 120 minutes | 10-15 minutes |
| Grades 6 - 8 | 90 - 180 minutes | 48 minutes |
| Grades 9 - 12 | 120 - 270 minutes | 48 minutes |

Taken from Illinois State Board of Education's Remote Learning Recommendations

**Recommended time for children to sit and work on one activity before needing a break/change in activity*

Grading

Grades will be taken on work completed during the school closure. It is our intent to make this time an opportunity to enhance student grades rather than harm. Western will use Quarter 3 grades as a baseline. If a student completes work satisfactorily, the student will be given the equivalent to their Quarter 3 grade or higher based on student performance. If a student completes work unsatisfactorily, the student will be given the opportunity to redo work satisfactorily before given a grade. If a student chooses to not complete assignments, they will be given an incomplete and no credit will be given for the course until work is completed satisfactorily.

No finals will be given during the Spring 2020 semester.

Students with an incomplete in a content area may be required to attend summer school, attend extra school hours once the school buildings reopen, or complete coursework remotely to attain credit.

Students with an IEP/504

Case Managers are reaching out to all guardians of IEP/504 students to determine what instruction during this closure will look like for each individual student. Western believes we can meet the requirements of these plans; however, some modifications may need to be made due to lack of face-to-face instruction. Technology will be used to maintain services to the greatest extent possible.

Teacher Expectations

Teachers will be available through Google Meet and email between the hours of 9:00-12:00. They will also be available for an additional 2 hour period either 12:30-2:30 or as set individually in the evening. Students in need of assistance should reach out to teachers for help during these time periods.

Students will continue to receive any support services that were given on a normal day.

Teachers will post electronic assignments by 9:00 am each day. Some teachers may post weekly assignments to give students more flexibility as to when to complete. Younger grade levels may receive packets delivered by teachers.

Instruction will focus on the critical standards necessary to build on for academic success in the future. We will only be covering a fraction of what was planned to be covered in the 4th quarter, but will do our best to focus on the things that are critical for student understanding before



moving on to the next course. We will also be focusing on some of what was missed once school returns to normal.

Transitioning Period Back to the School Building

Upon the Governor allowing schools to return to the school building, students will have five days to return any incomplete work. Additional support will be available before, during, and after school for students that need assistance in completing assignments.

Social-Emotional Support

Student emotional well-being is of high importance to us during this time.

Teachers/Staff will be reaching out to students on a regular basis via Google Meet, phone, etc. We realize that everyone will handle this crisis differently and our goal is to provide support to those that need it. If you are a parent concerned about your student, please reach out to us so that we can help support you and your student through this time. The social worker and counselors are available during teacher hours to provide additional support for students. They can be reached through email, Google Meet, Remind, or by calling the building office to set up communication.

Mrs. Stefanie Rennecker - srennecker@westerncusd12.org

Mrs. Michelle Rennecker - mrennecker@westerncusd12.org

Mrs. Chris Simonson - chris.simonson@westerncusd12.org

Contacts

Questions/Concerns should be directed to individual teachers first. In the event something goes unresolved, principals/directors may be contacted by calling the school office or at the email below. The superintendent is also available if necessary.

Mrs. Kathleen Schlueter - Early Childhood - kschlueter@westerncusd12.org

Mrs. Connie Thomas - Elementary and High School - cthomas@westerncusd12.org

Mrs. Brandi Pennock - Junior High - bpennock@westerncusd12.org

Mrs. Jessica Funk - Superintendent - jfunk@westerncusd12.org

***It is Western's intent to work WITH families to establish manageable expectations for school work while students are working from home. If something isn't working for you, we encourage you to reach out to your teacher to see what can be done to best serve your child.*

