

Western's iPad Rules

1. Do not lean on the top of the iPad when the case is closed.
2. Do not place anything near the iPad that could put pressure on the screen.
3. iPads should always be within the school provided protective case when carried
4. Clean the screen with a soft, dry cloth or anti-static cloth.
5. Only a stylus designed for an iPad may be used.
6. Cords and cables must be inserted carefully into the iPad to prevent damage.
7. iPads must remain free of any writing, drawing, stickers, or labels that are not the school property.
8. iPads must never be left in an unlocked locker, unlocked car or any unsupervised area.
9. Students are responsible for keeping their iPad's battery charged for school each day. We have a cart.
10. Students will not tamper with or delete profiles or configurations from the iPad.
11. Students will understand that the iPad is part of the Western school district and will be routinely inspected at any time without notice.
12. Any broken accessories and/or screen will cost. iPad charger- 25.00, Brick-19.00, Cord-6.00 Case- 28.00, Screen replacement- 50.00
13. Additional rules and or changes to rules will be subjected at any time. Notification will be given.

Classroom Rules

1. iPads will be placed face down on the corner of the desk, until the teacher instructs you to use it.
2. Recording audio or taking videos/pictures will only be taken when teachers permit it. If caught, teacher will confiscate the iPad and has the right to view videos/pictures.
 - a. I will ask permission prior to recording audio or taking photos/video of my classmates and staff members.
3. Students' need to be on task and exclusively use the apps/programs during class that are appropriate for the in-class assignment.
 - a. Playing apps during instruction will result in a warning. If use continues, an office referral will be submitted.
4. iPads will be fully charged for class

*A warning will be given in class. If problem continues, an office referral will be submitted

Consequences

If a student violates any part of the rules above, he/she will be put on the following disciplinary steps

- **Warning**- a referral will be sent and student has a meeting with Ms. Hechler.
- **1st offense**- an office referral will be sent and the student has a meeting with Ms. Hechler. The student has to check in/ check out with the teachers at beginning of class, everyday for a week.
- **2nd offense**- an office referral will be sent and the student has a meeting with Ms. Hechler and Mr. VanDyke, and the iPad is confiscated for a week. All homework will be late.
- **3rd offense**- an office referral will be sent and the iPad is confiscated. The student and parents need to set up a meeting with Ms. Hechler and Mr. VanDyke.

*Each offense parents will be notified and a referral will be sent home for a parent signature.

**Consequences are subject to change with the severity of offense.

-----Return This portion by Nov. -----

I agree to the stipulations set forth in the above document. By signing, I agree to follow the above rules.

Student Name: Print: _____ Sign: _____

Parent Signature: _____ Date: _____